



OFFICE OF DIVERSITY IN BUSINESS PRACTICES  
8300 FOREST HILL BLVD., A-106  
WEST PALM BEACH, FLORIDA 33409-5813  
(561) 434-8505 Telephone  
(561) 434-7405 Fax

PROJECT NAME	PERCENTAGE OF PROJECT COMPLETED	CONTRACTORS NAME	M/WBE FIRM'S NAME	M/WBE STATUS	M/WBE WORK DESCRIPTION	M/WBE FIRM PARTICIPATION PERCENTAGE BASED ON DRAWN AMOUNT:
Pleasant City Elementary School	100%	Haskell Company	Song & Associates	Asian American	Architectural Services	7.84%
			D's & D's Transport	African American	Earthwork, Site Work	6.86%
			Sol-A-Trol	Hispanic	Windows, glass & Glazing	2.52%
			Knolys Johnson, Inc.	African American	Stucco, Drywall & Metal Framing	6.81%
			Francis Engineering	African American	Fire Protection	1.37%
			Baron Sign	White Female	Interior & Exterior Signs	0.39%
					<b>Total MWBE Percentage Participation</b>	<b>24.89%</b>

Approved By:

Date:

11/16/04

**Palm Beach County School District  
Department of Program Management**

Thomas E. Johns  
Director of Program Management  
3300 Forest Hill Blvd., Suite C 337  
West Palm Beach, FL 33406  
Phone: 434 9857 Fax: 434-8461  
email: johnst@palmbeach.k12.fl.us

**MEMORANDUM**

**DATE:** October 21, 2003  
**TO:** Joseph Sanches, Chief of Facilities Management  
**FROM:** Thomas Johns, Director of Program Management  
Thomas Hogarth, Director of the Building Department  
Martin Mets, Director of Maintenance & Plant Operations  
**SUBJECT:** Approval of Final Payment  
Pleasant City Elementary School  
Design/Build Project  
Project #2591-8171

Please be advised that the above referenced project has been completed. We recommend the contract be closed and final payment be made.

**Program Management:** All work including all punch list items and training have been completed and all required close-out documents including, but not limited to, "as-built" drawings, operation and maintenance manuals, testing and balancing reports, final lien waivers, warranties and the release of surety have been properly submitted for the contract or phase of the contract for which final payment is now being sort. To my knowledge there are no outstanding claims either by the contractor or the subcontractors against the School District or the School District against the contractor or his subcontractors.

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Sign

  
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Date

**Building Department:** All Building Code-related items have been completed and the Building Department has issued a final Certificate of Occupancy for all permitted buildings and exterior work included in the contract or phase of the contract for which final payment is now being sort.

  
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Print

  
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Sign

  
\_\_\_\_\_

Date

**Maintenance and Plant Operations:** All punch list items identified by Maintenance and Plant Operations staff have been completed to our satisfaction for the contract or phase of the contract for which final payment is now being sort. M&PO staff has received the necessary training and received a copy of the "as-built" drawings, warranties and operation and maintenance manuals.

  
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Print

  
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Sign

  
\_\_\_\_\_

Date

Attachments: Certificate of Final Inspection (OEF 209)  
Certificate of Occupancy